

**CONTRACT INFORMATION FORM****FOR OFFICE USE ONLY**

Tracking Number: \_\_\_\_\_

SWPAO Number: \_\_\_\_\_

Date: \_\_\_\_\_

**1.0 Title:** \_\_\_\_\_**2.0 Location of Lead Agency.** List the name, title, address, phone, and email contacts for the appropriate departments below:

Administrative/Environmental/Engineering/Legal \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**3.0 Lead Agency Written Request to DWR: Date(s)** \_\_\_\_\_

3.1 Lead Agency Initial Consultation w/ DWR: Date(s) \_\_\_\_\_

3.2 Lead Agency Consultation with San Joaquin District \_\_\_\_\_

**4.0 Project Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4.1 List Objectives: \_\_\_\_\_

\_\_\_\_\_

4.2 Dates of action (duration or time frame (water year(s)) \_\_\_\_\_

4.3 SWPAO Approval Action : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5.0 Name(s) of Local Public Agency(s) Approving Project (if any):**

\_\_\_\_\_

\_\_\_\_\_

**State Agency(s) Approvals Required:** \_\_\_\_\_

5.1 Date and Copies of DFG Consultation, if required.

**6.0 Federal Agency(s) Approvals Required:** \_\_\_\_\_

6.1 Federal action, if any, type and date: \_\_\_\_\_

6.2 Date and Copies of USFWS Consultation, if required. \_\_\_\_\_

**7.0 Construction**

Is this a modification or expansion of an existing facility? Yes No

If **yes**, when was the facility originally constructed? \_\_\_\_\_

List other modifications and dates \_\_\_\_\_

\_\_\_\_\_

7.1 For new or modification projects the following must be provided: legible and reproducible site plan, to scale, with north arrow, coordinates (or mile posts), dimensions, footprint and adjacent land use.

## 8.0 Water Transfer/Exchange Amount

8.1 Amount not to exceed \_\_\_\_\_

8.2 Is this a permanent transfer?      Yes      No

8.2.1 If answer to 8.2 is **no**, has this action or nearly identical action occurred in the last five years?

8.2.2 If answer to 8.2.1 is **yes**, list these agreements.

8.3 Is this a permanent exchange?      Yes      No

8.3.1 If answer to 8.3 is **no**, has this action or nearly identical action occurred in the last five years?

8.3.2 If answer to 8.3.1 is **yes**, list these agreements.

## 9.0 Describe type(s), amounts, and year that water will be used. *Check all that apply:*

Table A water (year)  
Article 21 water (year)  
Carryover water  
Other

Flexible storage water  
Turnback pool water  
Environmental Water Account

Describe other water involved in this action (include federal, local and other non contract sources):

## 10.0 State Water Project Water

10.1 What other SWP contractors or entities, if any, are involved in this action? \_\_\_\_\_

10.2 What other parties may be affected by this action? \_\_\_\_\_

10.3 Provide copies of all agreements for the transaction between entities or transferee and transferor.

## 11.0 Place of Use:

Identify the Place of Use:

Will the water being transferred/exchanged/conveyed be used within:

SWP place of use? \_\_\_\_\_

CVP place of use? \_\_\_\_\_

Other place of use? \_\_\_\_\_

## 12.0 Purpose of use, including the reasonable, efficient and beneficial use of the water. *Check all that apply:*

Specific development project  
Water supply reliability in the contractor's service area  
Consistent with Urban Water Management Plan  
Water banking

Agricultural use  
Municipal purpose  
Environmental use

## 13.0 Points of Diversion/Delivery/Exchange

13.1 Provide a schematic or diagram (map) depicting: source of water, area of use, point of delivery (include all parties and sources).

13.2 List turnouts that will be used: \_\_\_\_\_

13.3 Provide SWP canal milepost and/or coordinates: \_\_\_\_\_

#### 14.0 Provide Appropriate and Relevant CEQA / NEPA Document(s)

Environmental documentation should discuss the following:

- 14.1 Does the contract/agreement have significant system-wide effects on the SWP? Discuss SWP and facilities capacity, operations, maintenance, and water quality.

Will this action require contract changes or agreements that affect other contractors, such as a permanent transfer, or groundwater storage?

Yes      No

[If **yes**, a public review is required, generally by the lead agency. DWR will provide appropriate notice of action regardless of CEQA determination.]

- 14.2 Is this action consistent with?

14.2.1 State Water Project authorization:  
[water supply (type); flood protection, recreation, environmental]

14.2.2 Monterey Settlement Attachment C-1  
<http://www.montereyamendments.water.ca.gov/docs/FinalSettleAgree.pdf>

14.2.3 CalFed ROD for EWA or ROD for Environmental Water Account EIR/EIS

- 14.3 Existing Environmental Documents (NEPA/CEQA or functionally equivalent):

(Title) \_\_\_\_\_

State Clearing House Number # \_\_\_\_\_

Federal # \_\_\_\_\_; Other control numbers: \_\_\_\_\_

Notice of Determination date: \_\_\_\_\_

Notice of Exemption: date and posting place \_\_\_\_\_

**or**

Complete DWR Environmental Information Form **including text in brief sentences explaining boxes checked "no"**. (See above requirements for discussion of SWP effects).

**Provide four (4) hard copies to address below [or electronic]**

Chief, Project Water Contracts Branch,  
State Water Project Analysis Office,  
Department of Water Resources,  
1416 9<sup>th</sup> Street, Room 1620,  
Sacramento, CA 95814 (916.653.6250)

#### Submittal Requirements, if required: \_

- Maps and diagrams shall be camera ready, 8 1/2 by 11 at a scale easily read
- Electronic files may be included on a CD or sent electronically. Files shall be in Word or Word Perfect, RTF, Excel or pdf file formats.
- See <http://www.swpao.water.ca.gov/news> for updates on Information Form, contacts and other related items.